

I. INFORMATION DOCUMENT

Completion of Module and Clerkship Evaluations

II. PURPOSE

This document provides information on expectations for students' completion of module and clerkship evaluations.

III. ACCREDITATION REFERENCES

LCME 3.5	Learning Environment/Professionalism
SACSCOC 12.3	Student Rights
SACSCOC 12.4	Student Complaints

IV. DESCRIPTION

The following evaluations are required of all students enrolled in a module:

- End-of-Module Evaluations
- End-of-Module Instructor Evaluations

The following evaluations are required of all students enrolled in a clerkship:

- End-of-Clerkship Evaluations
- Didactic Faculty Evaluations

Students are strongly encouraged to complete any additional evaluations that may be assigned during the module or clerkship (e.g., Student Evaluation of Preceptors).

End-of-Module Evaluations are due seven days after the final summative exam. End-of-Clerkship Evaluations are due seven days after the final day of the clerkship. Deadlines for other evaluations will be communicated to students. NOTE: End-of-Module Evaluations are not required of M1 students who have opted out of a module. Students who have opted out of a module are requested to "suspend" those evaluations to prevent ongoing reminders to complete them.

Students who have not completed the required evaluations by the deadline will be referred to the Director of Student Rights and Responsibilities. Compliance with evaluation completion is a professional responsibility and noncompliance may result in disciplinary action under the Professionalism and Professional Identity Development Policy.

Please note that the above is not an exhaustive list of the required surveys. There are also required surveys for electives, Career Exploration, Student/Physician Wellness, Community-Engaged Learning, Transitions In Practice Series, and other components of the curriculum. Information regarding those surveys will be sent to students throughout the year. Students

should contact the Associate Dean for Educational Assessment and Evaluation with any questions.

V. RELATED POLICIES AND/OR REGULATIONS

Appeal and Complaint Procedures Policy

Clerkship Phase Assessment and Grading Policy

Pre-clerkship Phase Assessment and Grading Policy

Professionalism and Professional Identity Development Policy

M4 Elective Phase Assessment and Grading Policy