

EVMS Student Guide to Responsible Use of Generative AI

We invite students to explore and innovate with generative Artificial Intelligence (AI) tools. However, such tools must be used ethically, and you must understand their limitations. The principles and guidelines below aim to ensure both academic integrity and a productive, ethical engagement with advanced AI technologies.



AI should enhance your cognitive process, not replace it

Leverage AI for brainstorming, research, and problem analysis. However, never use it as a shortcut for assignments. For instance, don't feed assignment questions into AI tools and simply copy the output as your response.



You should engage ethically with AI

Approach AI with a critical mindset, evaluating its results for potential biases, limitations, and ethical ramifications. Be mindful of privacy, intellectual rights, and confidentiality when working with AI. Always ensure the data used adheres to pertinent standards and regulations.



You have total responsibility for accuracy and validity of content

You're in charge. Any error on the AI's part that you adopt becomes your error. If you're uncertain about the authenticity of any output, validate it through research. If you can't confirm its accuracy, omit it. Essentially, you must treat AI-produced content as if you authored it, ensuring proper attributions, factual accuracy, and source verifications.



You must be transparent in AI integration

Any use of AI in your work should be transparently mentioned in your submissions. Further guidance on citing AI usage is provided subsequently.



You should use these guidelines as default

Abide by these guidelines unless explicit directives are provided for a particular assignment or test. You must ascertain adherence to the appropriate guidelines.



You should not enter confidential and personal data

Refrain from inputting personal or confidential details (like your One Card information) into AI platforms. Such actions risk significant data breaches, so avoid them.

We want to remind everyone that improper use of AI could result in an academic violation. As you work with AI, keep this checklist in mind to help you catch potential issues and avoid problems.