

Professional Enrichment and Growth Grant 2019-2020

I am delighted to share with you that this year's Professional Enrichment and Growth Grants (PEG) budget has doubled due to the generosity of a donor - \$70,000 in PEG funding will be available. The donors understand the importance of such opportunities for faculty and have had close ties with EVMS for many years including leadership as Rector and serving on both the Board of Visitors and the Board of Trustees. This is an example of the power of philanthropy. I am looking forward to this year's submissions and being able to share the impact of this wonderful gift with the donors upon the conclusion of our process.

Elza Mylona, PhD, MBA
Vice Provost for Faculty Affairs and Institutional Effectiveness

Requirements

Please submit a **typed** application using the following outline:

1. **Detailed Description of Proposed Activity** – Please provide a detailed description of the proposed activity including where and when the activity will occur and if appropriate, with whom you will be working.
2. **Future Goals** – Please describe your 5-year ***academic and professional*** goals and how this experience relates to them.
3. **Budget** – Please detail how the grant money will be spent. Be as specific as possible. *Note: Salary support will not be covered. University per diem meal/travel allowances will be used.*

The completed application will include:

1. **Cover Sheet**
2. **Checklist**
3. **Typed application** (described above - maximum 3 pages)
4. **Applicant's updated curriculum vitae**
5. **Letter of support from the Department Chair** – This letter should indicate the Chair's support of the activity and a discussion of how it will enhance the applicant's career and the department/ institution. It should also identify the activities from which you will be released during your involvement in the proposed activity (if applicable).
6. **Letter of support from the receiving institution** (if applicable)
7. **Brochure of course/conference** (if applicable)

Timeline of the process:

- Submission of application is due on: April 2, 2019 at 9am
- Review of applications by PEG Review Committee: Late April
- Announcement of final award decisions is due on: Early May

Submit the completed applications to: (pdf documents submitted electronically are preferred)

Faculty Affairs and Professional Development
Andrews Hall, Suite 537
ReeseKL@evms.edu

Faculty that have been awarded a PEG Grant within the last two academic years (2017/18 and 2018/19) are not eligible to apply this cycle. You are welcome and encouraged to reapply if you were not awarded.

Following completion of the activity, each awardee will submit a written report summarizing the experience and outcomes to the Office of Faculty Affairs and Professional Development and give a 5 minute presentation with 5 minute Q&A to the Deans' Council of Chairs.

Avoidable Obstacles to Being Awarded a PEG Grant

- The application is late or incomplete. Late or incomplete applications will not be considered.
- The proposal is written poorly or contains multiple grammatical errors.
- The proposal is unfocused and lacks a level of clarity as to how the activity will contribute to career advancement.
- The proposal contains no assurance that the candidate can apply the learning experience or new skill upon her/his return.
- The budget lacks detail or is unreasonable.