

Dear EVMS Visitor,

On the day of your visit to EVMS, you will meet a representative from my office at the security desk located at <insert address>. To ensure the safety of all members of the EVMS community, it is essential that all visitors to EVMS facilities be symptom free and follow our safety protocols as follows:

Health Monitoring:

- Please contact me immediately if you have:
 - Been exposed to a confirmed COVID-19 person;
 - Tested positive for COVID-19;
 - Traveled internationally in the 3 weeks prior to your visit
 - Any of the following symptoms on or before your visit:
 - Fever (subjective or objective) ≥ 100.0 F;
 - Signs/symptoms of a lower respiratory illness (cough or shortness of breath);
 - Loss of sense of taste or smell;
 - Sore throat; or
 - Other symptoms such as muscle aches, nausea, vomiting, diarrhea, abdominal pain, headache, runny nose, fatigue.
- **If you exhibit any of the symptoms above, do not come to the EVMS campus.** If you arrive with symptoms, you will not be admitted to EVMS facilities.
- You will be asked to certify your health status upon arrival to campus.

Social/Physical Distancing:

- A minimum of 6 feet of distance must be maintained.

Face Masks/Other PPE:

- You must wear a face mask in common areas at all times, including in classrooms, lecture halls, conference rooms, labs, hallways, elevators, restrooms and building entryways. **Anyone refusing to wear a mask will not be admitted to EVMS facilities.**
- Appropriate gloves, eye protection or other PPE must be worn as directed by the department you are visiting.

Hand Hygiene

- For masking to be successful, it must be accompanied by hand hygiene, which includes frequent handwashing or use of alcohol-based hand sanitizer.

Failure to abide by all of the safety protocol will result in non-admittance or removal from EVMS facilities.

If you have questions or concerns about any of the above, please contact me immediately.

Sincerely,

<Name of Department Representative>