



Office of Sponsored Programs
NIH Modular Grant Budget Form

Grant proposals submitted to the NIH that are \$250,000 or less can be submitted as a modular grant. Modular grants are proposed in increments of \$25,000. The NIH does not require detailed budgets to be submitted with a modular grant proposal. The NIH does require a written explanation of effort in the budget justification section of the proposal.

Procedure:

In order to more efficiently process modular grant proposals, detailed budgets will not be required by the Office of Sponsored Programs (OSP) when a modular grant proposal is submitted to NIH.

In lieu of a detailed budget, the following must be submitted to OSP prior to the proposal submission:

Direct Costs:

Table with 2 columns: Year (Year 1-5, Total) and Amount (\$). Each row has a horizontal line for input.

Equipment Purchases: Yes _____ No _____ If yes, how much? _____

Subcontract Expense: Yes _____ No _____ If yes, how much? _____

List Subcontractors: _____

By submitting the form, the Principal Investigator and department are agreeing that:

- 1. The amount of direct costs proposed is appropriate for the proposed work to be performed and is not in excess of needs.
2. The Principal Investigator is prepared and held accountable to respond if questioned by NIH or external auditor.
3. If proposed salaries are over the NIH salary cap the department will cover the required cost share.
4. A detailed budget will be prepared if/when awarded.

Principal Investigator

Department Chairman