JOB AID: Creating Clicker Questions from Scratch
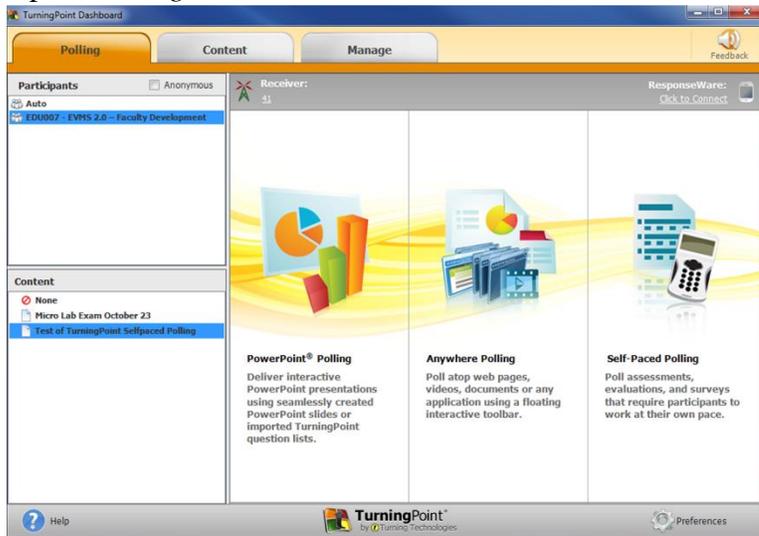
The Steps:

1. Open *Turning Point* software.
2. From within *Turning Point*, click the CONTENT tab.
3. Click on the CONTENT drop down to the left of the screen.
4. Select NEW and then POWERPOINT.
5. A new *PowerPoint* presentation will open.
6. *PowerPoint* will operate normally, so you can build your entire presentation from this point.
7. Once the *PowerPoint* presentation is open, you can select the location you want to insert the clicker question.

> **Think of the clicker question as simply one of your presentation's *PowerPoint* slides (only this one has a little more function to it).**
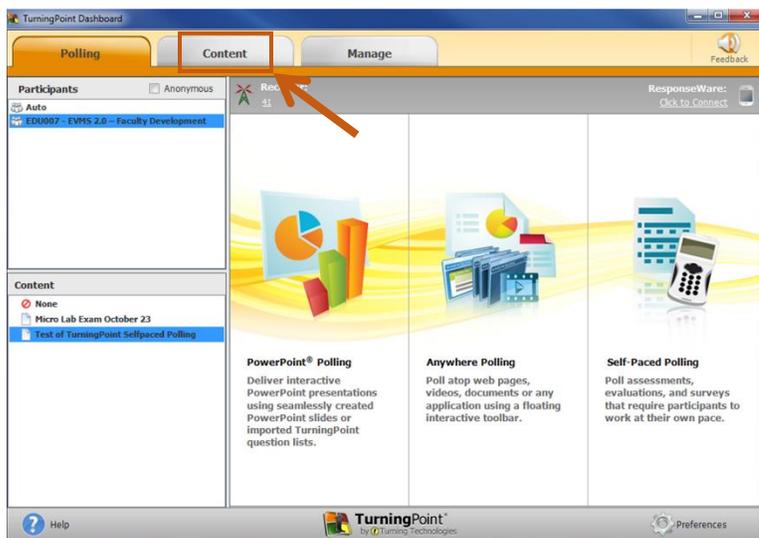
8. You will notice that the *PowerPoint* program displays a new tab: TURNINGPOINT. Open that tab by clicking on it. You add a new clicker question by clicking on the far left-hand icon entitled NEW. A drop-down menu will offer many choices for question types, we generally use MULTIPLE CHOICE questions, but you can see that there are many options there for you.
9. Use the question template to create the root question and answer choices.
10. If you want to identify the correct answer visually on the graph that is produced, you must select it in the ANSWER VALUES section to the right of the question template.
11. Make sure you save your work.

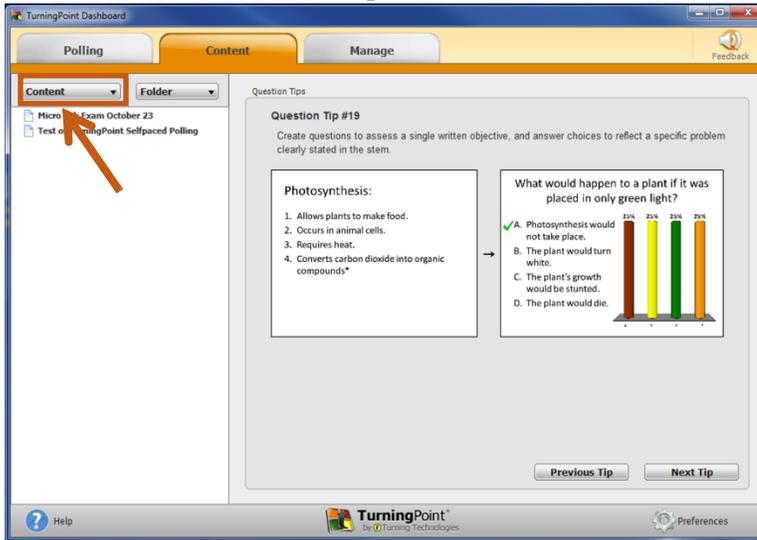**Step-by-Step Instructions with Screen Captures:**
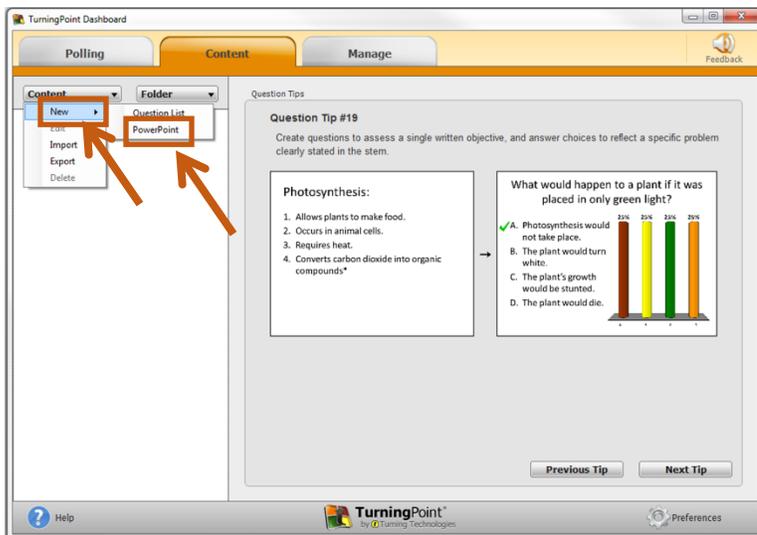
1. Open *Turning Point* software.

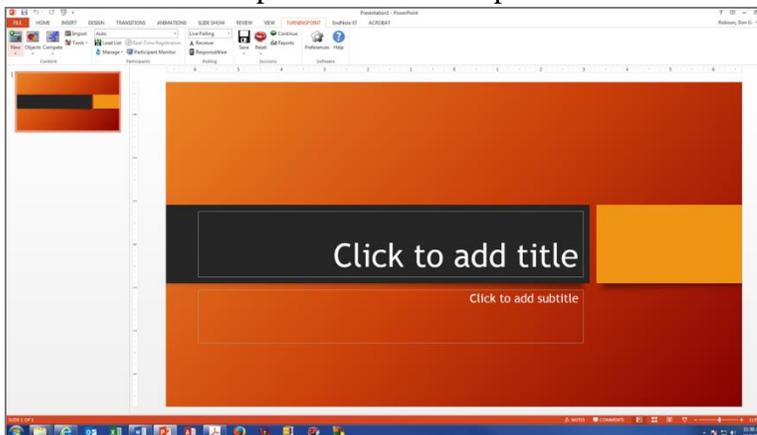2. From within *Turning Point*, click the CONTENT tab.

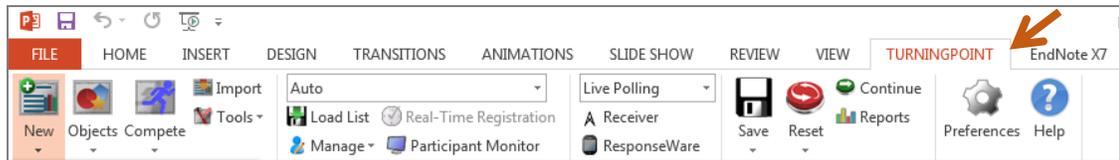3. Click on the CONTENT drop down to the left of the screen.
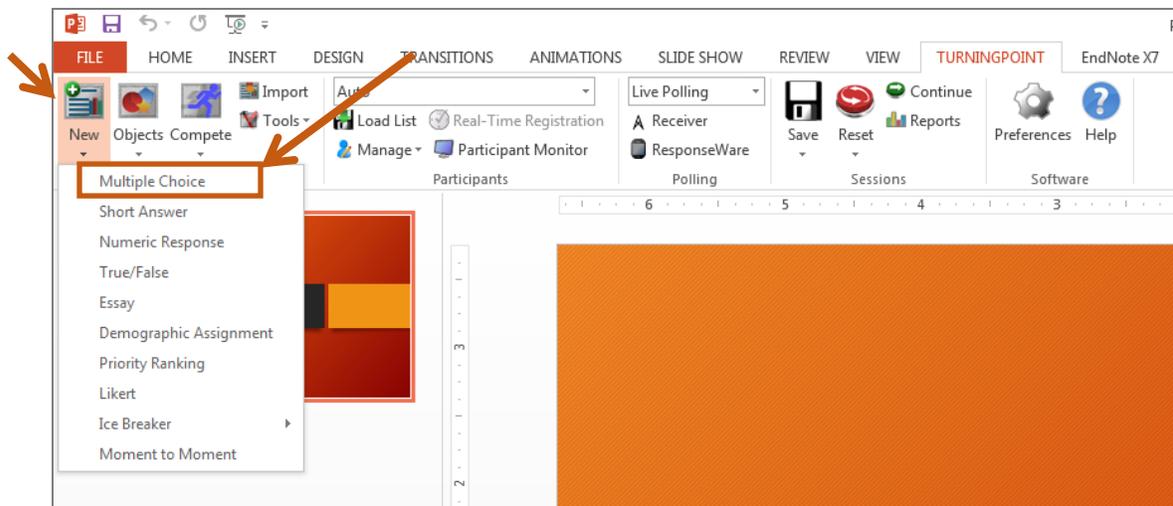

4. Select NEW and then POWERPOINT.

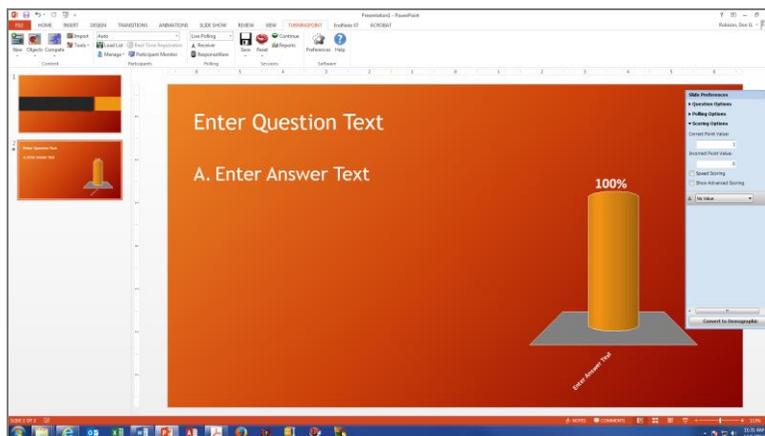5. A new *PowerPoint* presentation will open.

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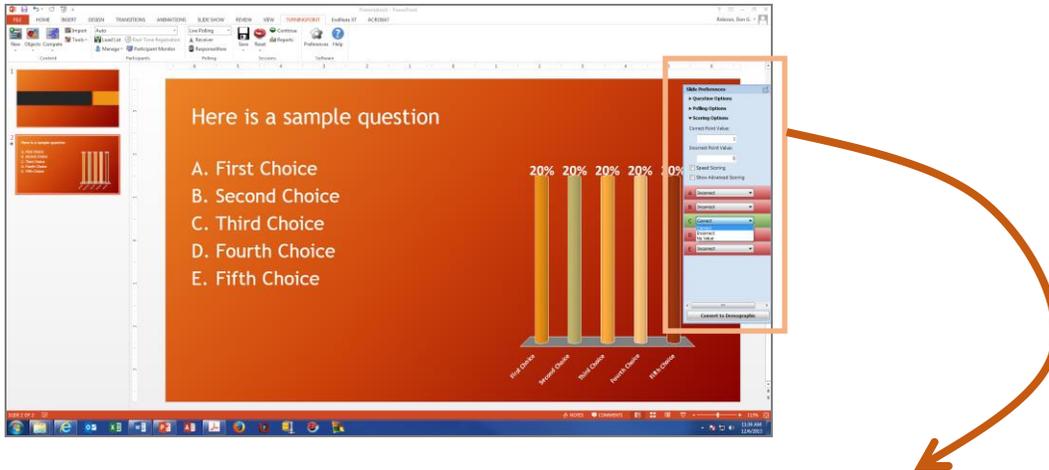

7. Open that tab by clicking on it.   You add a new clicker question by clicking on the far left-hand icon entitled NEW. A drop-down menu will offer many choices for question types, we generally use MULTIPLE CHOICE questions, but you can see that there are many options there for you.
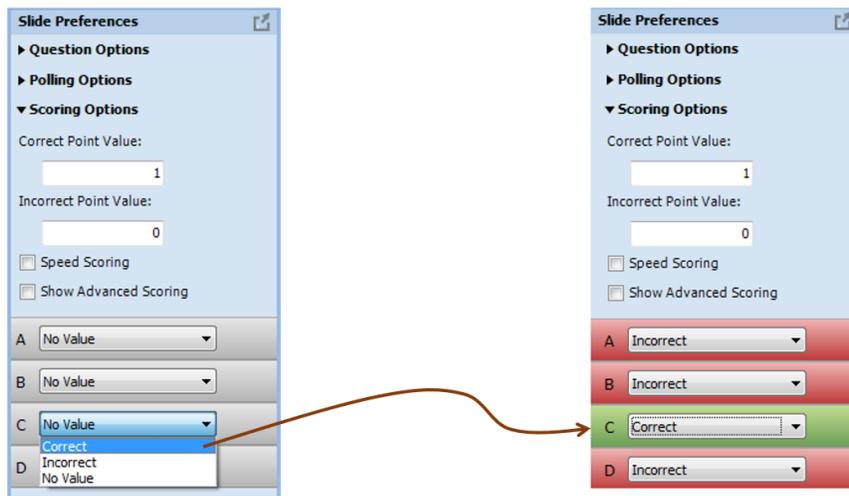

8. Use the question template to create the root question and answer choices.

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9. If you want to identify the correct answer visually on the *PowerPoint* graph that is produced, you must select it in the ANSWER VALUES section to the right of the question template.

When you identify an answer as the correct one, the other answer backgrounds turn red, and the correct answer background turns

10. Make sure you save your work.

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