

Addendum #1

Issue Date: 3.15.2022

Project: RFP# MED22-104

This addendum provides the following Offeror Questions and Answers:

1. **I have a question about the requirement to:
Provide an organizational chart illustrating the team structure and interrelationships, and provide an executive summary describing the roles and responsibilities of the team members; Will a link to our about page with information about our executives and their summaries suffice?
If not, will an organization chart without names meet the requirement?**
Please provide an organization chart and executive summary of roles and responsibilities per the RFP instructions.
2. **Is EVMS willing to extend the bid deadline?**
Deadline for RFP response cannot be arbitrarily extended.
3. **If there are terms and conditions Vendor may not be able to agree to will EVMS consider exceptions to terms and conditions?**
Offeror may indicate their response to each terms in their RFP submittal. All responses will be evaluated accordingly.
4. **Specifically, if there are insurance requirements that Vendor may not be able to agree to will EVMS consider exceptions to the insurance terms and conditions?**
Offeror may indicate their response to each insurance terms in their RFP submittal. All responses will be evaluated accordingly.
5. **Are renewals at EVMS's sole discretion or upon mutual consent?**
Renewals are at EVMS' discretion.
6. **Will price adjustments be permitted/considered for the renewal periods?**
Offeror should indicate their response to this specific requirement. Responses will be evaluated accordingly.
7. **Will EVMS agree to remove the language in the 4th and 5th bullet, Section 3.0, C.?**
 - **"Any decreases in price from the manufacturer must be passed to EVMS immediately when effective."**

- **“Offeror must guarantee price match for any competitive promotional pricing received by EVMS and its duration.”**

Offeror should indicate their response to this specific requirement. Responses will be evaluated accordingly.

8. Is Section 9.0, N.2.c. applicable to the resulting contract (changes to contract by orders to proceed and keep record, etc.)?

This is not applicable to this RFP.

9. Can offerors submit only product literature for alternative/or equal products rather than all products on the Core List unless requested after submission for further review? (Section 9.0, R.)

Proposal must include unit cost for each of the list of core items. If an item listed on the core list, Attachment G – Pricing Schedule, cannot be quoted, Offeror must note line item as NO BID or quote a similar substitutable item. Product literature for alternate products may be submitted upon EVMS’ request.

10. Will EVMS agree to revise the language in Section 9.0, S. as shown below:

- **“By submitting their proposals, all offerors certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped.”**

Offeror should indicate their response to this specific requirement. Responses will be evaluated accordingly.

Note: A signed acknowledgement of this addendum must be attached to your proposal. Signature on this addendum does not substitute for signature on the original proposal document. The original proposal document must be signed where indicated.

Name of Firm

Signature/Title

Date