

**ACADEMIC & STUDENT AFFAIRS COMMITTEE
OF THE BOARD OF VISITORS MINUTES
Tuesday, September 19, 2023**

PRESENT

Naved Jafri, MD (Chair)
Betty Bibbins, MD (Co-Chair)
Lisa Chandler
George Faatz
Blythe Scott, Esq
Bruce Waldholtz, MD (Rector)

EX OFFICIO PRESENT

Linda Archer, PhD
C. Donald Combs, PhD
Frank Counselman, MD
Kimberly Dempsey, EdD, PA-C, DFAAPA
Anca Dobrian, PhD
Ronald Flenner, MD
Mekbib Gameda
Thomas Kimble, MD
Allison Knight, PhD
Atif Niaz – MD rep

CALL TO ORDER

The meeting was called to order by Dr. Betty Bibbins 11:00 a.m. Minutes from June 20, 2023 Academic and Student Affairs Committee were reviewed and approved.

REPORT FROM THE VICE-DEAN FOR FACULTY AFFAIRS & PROFESSIONAL DEVELOPMENT

Dr. Anca Dobrian presented the faculty actions below for discussion and review on behalf of the EVMS Appointments and Promotions Committee.

PROMOTIONS

PART-TIME SALARIED

School of Health Professions, Master of Surgical Assisting Program
Cynthia D. Ferguson, MHS, PA-C - from Assistant Professor to Associate Professor, effective
July 1, 2023

FULL-TIME NON-SALARIED

Department of Pediatrics, Division of Medical Genetics and Metabolism
Samantha A. Vergano, MD - from Associate Professor to Professor, effective July 1, 2023

ABSENT

Jay Collins, MD
Hon. Daun Hester
Keith Newby, MD

EX OFFICIO ABSENT

Milton Brown, MD, PhD
Katelyn Nicole Glover, MPA – HP rep
Ali Hosseini, MD

STAFF PRESENT

Ylonda Boatright
Christine Boswick

STAFF ABSENT

Julie Stoner, PhD

MEDIA SERVICES PRESENT

Joel Hilton

COMMUNITY

Department of Ophthalmology

Albert Y. Cheung, MD - from Assistant Professor to Associate Professor, effective September 19, 2023

Department of Internal Medicine, Division of Nephrology

Thomas R. McCune, MD - from Associate Professor of Clinical Internal Medicine to Professor,
effective September 19, 2023

ACTION: Upon a motion duly made and seconded, the Academic and Student Affairs Committee unanimously voted to recommend the above faculty actions as presented at the meeting. Further, the committee requested that the Board of Visitors at their September 19, 2023 meeting consider this recommendation for approval.

REPORT FROM VICE PRESIDENT OF DIVERSITY AND INCLUSION

Dr. Gameda provided an update on the Strategic Plan Study that was developed in 2019 pertaining to four areas recruitment, community engagement, research training in Diversity and Inclusion. Through the recruitment efforts there have been progress in the mentoring program with Hampton University and Norfolk State University starting with 14 students in 2021 and have grown to 40 students and 13 students accepted by admissions. There is two pilot programs that will expand between NIH and Hampton University. We have nursing research that come over 2 days a week. This is a collaborative effort with ODU. Diversity and Inclusions have 315 staff and faculty which is a 26% increase to help with conflict management. Overall, Diversity and Inclusion is make great progress.

REPORT FROM THE VICE DEAN FOR ACADEMIC AFFAIRS

Dr. Flenner provided updates from the School of Medicine.

LCME

- Dr. Flenner stated that the LCME status report was submitted August 31, 2023 and that the LCME committee meets in October 2023. Dr. Veronica Catanese Co-Secretary of the Liaison Committee on Medical Education did a brief on site visit to EVMS campus in August 2023 since the 2020 LCME visit was virtual.

ERAS

- Dr. Flenner updated the committee that the Office of Education is currently assisting the M4 students with ERAS applications in anticipation of ERAS opening up for students you upload the applications starting September 27, 2023.

ADMISSIONS AND ENROLLMENT

- Update on the current admissions for MD 2023 entering class:
 - 7,171 application received
 - 2022 application cycle: EVMS 7,629; VCU 7,488; UVA 5,892
 - 803 interviews this cycle
 - 150 accepted and confirmed, 1 unconfirmed
 - 186 withdrawn after acceptance – most likely due to the lack of the 4-year option and concerns over the merger
 - 220 on waitlist
 - 697 recommend Medical Master Program + 31 recommend Med Masters/Denied
 - Average MCAT 512.6
 - Average undergraduate BCPM 3.59
 - Average undergraduate Total GPA 3.66
 - Female: 78 Male: 72 Not specified: 1

- VA: 76
 - Hampton Roads: 34
- Military: 5
- URM: 31
 - Black: 13
- Hispanic: 12
- Native American: 4
- Native Hawaiian/Pacific Islander: 1
- In addition: 1 Hispanic + Native American
1 Black + Hispanic
- Socioeconomic indicators
 - FAP: 18 (AMCAS Fee Assistance Program)
 - SES: 29 (Socioeconomic Status Indicator)
 - Self-reported disadvantaged: 17
 - First generation: 16
 - Rural: 10 (9 current + 1 childhood rural)
- Medical Masters = 35
 - MM1: 18
 - MM2: 5
 - Former Med Masters: 12
- Update on the MD Admissions 2024 Entering Class
 - 7149 applications as of 9-18-2023
 - 1. MD interviews started 9-13-2023
 - 2. MD Admissions Ambassador Program
 - a. E-board meeting 9-6-23
 - b. Fall tours Nov 10, 13 and Dec 8
 - 3. AAMC Virtual Open House 10-28-2023
 - 4. EAP Advisor Open House and Dinner 11-8-2023
 - 5. SCOTUS Affirmative Action Decision
 - a. Queries for records / Freedom of Information Act
 - i. Forwarding queries to GC
 - ii. Reviewing admissions processes and will post online
 - iii. Will share processes with GC before posting
 - b. Working with SHP to better align admissions processes for the university

ASSISTANT VICE DEAN FOR STUDENT AFFAIRS & DIRECTOR OF STUDENT WELLNESS

Dr. Knight presented a revision for Leave of Absence and Withdrawal Policy, Interim Actions Policy, and Student Events Policy and Guidelines.

- Leave of Absence and Withdrawal Policy
 - This policy defines the conditions and student responsibilities associated with Leaves of Absence (LOA), including voluntary and administrative LOAs, and withdrawals from EVMS.
 - There are two types of LOA:
 - Voluntary LOA – when a student takes a LOA to interrupt their studies for a period of two or more weeks but intends to return to EVMS to complete their currently enrolled program.
 - Administrative LOA – when a student is placed on a LOA according to the institutional or program, policies or procedures

- LOAs can be granted for up to 12 months. In exceptional circumstances consideration will be given for an extension for up to 24 months with the approval of the program.
- Withdrawal – when a student does not intend to complete the enrolled academic program(s) and instead wishes to terminate their enrollment at EVMS. This does not apply to students' intentions to withdraw from a course.
- Revision of the policy is to clarify the procedures for Administrative LOAs and to incorporate the LOA and Withdrawal processes into one policy.
- Interim Actions Policy
 - This policy outlines the process for taking action to mitigate student behaviors that pose an actual or potential risk of harm to EVMS, its employees, students, patients, and property, or when the student's continued presence on campus pending the outcome of a Code of Student Conduct or other administrative process would create a significant disruption to EVMS operations, including that of its academic or research programs.
 - There is a confirmed observance or report from any source to a Student Affairs representative, a Program Director, or a member of the Safety Management and Assessment Response Team (SMART) about a single instance of egregious behavior or a pattern of behavior by a student that is negatively affecting the health or safety of the student or any of the EVMS community, or that is disruptive to the learning environment.
 - A student has been charged with a violation of EVMS policy, including violation of the EVMS Code of Student Conduct, related to an incident of disruptive or disorderly conduct.
 - A student has been charged with a violation of state or federal law involving violence or other serious criminal behavior.
- Student Events Policy and Guidelines
 - This policy outlines the responsibilities of event coordinators of any on-campus or off-campus events.
 - EVMS Sponsored Student Events include, but are not limited to, the following types of events:
 - Meetings
 - Guest Speakers
 - Fundraisers (whether for EVMS or non-EVMS entities)
 - Volunteer Activities
 - Co-Sponsored Events
 - Social Events
 - EVMS supports students' interests in hosting or meeting with individuals outside of EVMS as part of class, student organization, or national organization events. The following procedures apply to requests to host or meet with non-EVMS individuals, including elected or appointed government officials (local, state, or federal), celebrities, and other high-profile individuals. If students are unsure as to which processes or timeline below applies to their proposed meeting or event, they are encouraged to contact Student Affairs at the start of their planning.
 - Request for any EVMS student events must be submitted to Student Affairs at least 8 weeks in advance and approved before initiating contact with "individuals" or "group".
 - Always contact Student Affairs if you are unsure whether the event is EVMS sponsored or not.

ACTION: Upon a motion duly made and seconded, the Academic and Student Affairs Committee unanimously voted to recommend the above revisions to Leave of Absence and Withdrawal Policy; Interim Actions Policy; and Student Events Policy and Guidelines as presented at the meeting. Further, the committee requested that the Board of Visitors at their September 19, 2023 meeting consider this recommendation for approval.

REPORT FROM THE VICE PRESIDENT AND DEAN, SCHOOL OF HEALTH PROFESSIONS

Dr. Combs provided updates from the School of Health Professions.

- School of Health Professions Enrollment is down 5%. Project enrollment 850. It is 2.2 million down to do offset delayed hires. Plan is to work on the marketing of this efforts.
- Last fall the BOV approved the development of 8 new degree programs that are collaborations between EVMS and ODU. Since that time the decision was reached to delay the Doctor of Public Health degree pending the development of the ONE School of Public Health and to forego the development of the Post-Professional Doctor of Occupational Therapy and Master of Science in Nutrition programs.
- Five programs that have been developed and submitted to SACSCOC are:
 - Doctor of Occupational Therapy – 10 students
 - Doctor of Athletic Training
 - Master of Molecular Diagnostics
 - Doctor of Applied Science in Kinesiology
 - Doctor of Philosophy in Nursing Science

Program Revisions

The Doctor of Medical Sciences program proposes a change from a two-year to a one-year program and offering of two derivative graduate certificates- Clinical Leadership and Administration and Educational Leadership and Administration. There were 5 DMSC programs in the country originally with it being modified at EVMS. Requirement of three courses over the semesters.

ACTION: Upon a motion duly made and seconded, the Academic and Student Affairs Committee unanimously voted to recommend the above proposal to change the Doctor of Medical Sciences program from a two-year program to a one-year program, with the addition of two derivative graduate certificates in Clinical Leadership and Administration and Educational Leadership and Administration as presented at the meeting. Further, the committee requested that the Board of Visitors at their September 19, 2023 meeting consider this recommendation for approval.

The Reproductive Clinical Sciences program proposes to establish a training center based on an expansion of its existing hands-on training in IVF technologies. This center responds to a growing national need for technicians trained in the latest IF technologies.

ACTION: Upon a motion duly made and seconded, the Academic and Student Affairs Committee unanimously voted to recommend for the development of The Center for In Vitro Fertilization (IVF) Training as presented at the meeting. Further, the committee requested that the Board of Visitors at their September 19, 2023 meeting consider this recommendation for approval.

Program Reviews

- For the upcoming year plan to review the following programs due to persistent low enrollment. Plan for these reviews will be the exploration of improved relationship with and recruitment of students from related undergraduate programs at Old Dominion University:
 - Histotechnology, MS – potentially move to Path Program
 - Emergency Medicine Physician Assistant Post Graduate Program
 - Graduate Certificate in Implementing Change and Achieving High Performance

- Graduate Certificate in Surgical Assisting
- Anatomical Sciences, MS – only 4 students
- Certificate of Anatomy
- Health Analytics, MS – no students
- Healthcare Delivery Sciences, MS – no students

REPORT FROM THE VICE DEAN FOR GRADUATE MEDICAL EDUCATION

Dr. Counselman gave update on Graduate Medical Education.

- Interviews will be virtual with no hybrid – this is a huge cost savings
- Programs prefer virtual interview – we will continue to follow AAMC lead
- Currently exploring the following residencies/fellowships
 - Anesthesiology
 - Neurology
 - GI – Fellowship
 - Cardiology – Fellowship
- MD student representative ask “What do they look at in determining residency candidate since Step 1 is PASS/FAIL”? Dr. Counselman stated that they look at letters of recommendations.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business

ADJOURNMENT

There being no further business, the meeting adjourned at 12:00noon.

Ylonda Boatright
Recording Secretary