

## EVMS Faculty Senate September 17, 2012

Attendees: **Archer, David F. President of the EVMS Faculty Senate;** Cunnion, Kenji M.; Daniel, Dianne C.; Derkay, Craig S.; Fantaskey, Amy P.; Handel, Richard W.; Krishna, Neel K.; Lattanzio, Frank A.; Tahhan, Sami G.; Rubino, Mary

**Recorder: R. Clinton Crews**

TOPIC	DISCUSSION	ACTION/FOLLOW-UP
Review of Minutes		Members approved minutes from last meeting with no changes.
Faculty Involvement William & Mary Due Diligence	<ol style="list-style-type: none"> <li>1. Dr. David Archer addressed with Dean Homan the inclusion of faculty representation on the Due Diligence Committee. Dean responded that the inclusion of Dr. Neel Krishna, Past Senate President, is filling that role. The committee main focus is 1. Financial benefits and implications, 2. Governance and 3. Cultural Mix of the Two Academic Institutions.</li> <li>2. Discussion about faculty centered on the need to define what commonalties is required and what is not required.</li> <li>3. The impact on LCME was mentioned as it relates to the perception if this move will strengthen or weaken institutional resources.</li> </ol>	<ol style="list-style-type: none"> <li>1. Dr. Neel Krishna will form an internal group of faculty members to solicit concerns, feedback and serve as a barometer of the faculty. It was suggested that Neel reach out to junior faculty as he forms this internal faculty group. This group will also conduct outreach to William and Mary faculty as well.</li> <li>2. Dr. Archer stated that the Dean indicated that he sent a letter to LCME regarding the discussions with William and Mary.</li> </ol>
Report of the Monthly meeting with Dean Homan	<ol style="list-style-type: none"> <li>1. Dr. Archer approached the Dean about reinstituting the Space Committee which concluded with the Dean stating that there is ample space to further research in LH.</li> <li>2. Appointment and Promotions Committee edits from the Senate were provided and included. The next steps include review by the Chairs (Oct) and approval by the Board of Visitors (Nov) with implementation of the new scoring system in FY'14. There were questions about community faculty with modified titles and if they would be grandfathered.</li> <li>3. The need to clarify the Research Incentive policy was brought to the group attention. It was unclear if this policy was being implemented uniformly/correctly and was it has been included in faculty contracts.</li> </ol>	<ol style="list-style-type: none"> <li>1. It was recommended to create a Long-Term Planning Committee that would consider issues like space in consultation with the Dean. Recommended that researchers be included not just department heads/Chairs.</li> <li>2. Dr. Archer will inquiry how the new A/P process will address the promotion of the modified community faculty from this point forward.</li> <li>3. Dr. Archer will review the status of the incentive policy with the Legal Office.</li> </ol>
Revisions to Faculty Handbook	<ol style="list-style-type: none"> <li>1. Stacey Purcell provided Dr. David Archer a number of sections of the current Faculty Handbook which required input from the Senate. David has requested via email a number of Senators to review and edit specific content areas. Dr. Craig Derkay talked about the need to review the By Laws related to department representation, ensuring that all departments are informed about the requirements of participation and current required Faculty Senate representation on committees as outlined in the current By Laws.</li> </ol>	<ol style="list-style-type: none"> <li>1. Dr. Archer requested that all edits be provided to him by September 21<sup>st</sup> and he would review them with Ms. Purcell. Barred any major changes by the Legal Office, the members agreed that the reviewed changes can be provided to the Dean for approval but asked that the Senate make recommendations to the required committees. Copy of edits included.</li> </ol>

TOPIC	DISCUSSION	ACTION/FOLLOW-UP
		a. Dr. Archer will send a letter to all departments soliciting their interest in having a representative on the Faculty Senate and also obtain the current list of representative and alternatives by department.
Grievance Committee	<ol style="list-style-type: none"> <li>1. It was reported that the faculty issue did not go through the proper channels and a letter was sent to the faculty member indicating the correct protocol.</li> <li>2. The Committee discovered that the current protocol indicated that the final decision regarding a faculty grievance is determined by the President and not the Dean.</li> </ol>	<ol style="list-style-type: none"> <li>1. No further action needed by the committee at this time.</li> <li>2. It was suggested that the committee revise the protocol making the Dean the final decision maker with a statement regarding a designee when a perceived conflict may be present.</li> </ol>
State of the School	Update only – no active discussion by members	None required
Institute for Global and Community Health	There are some funding opportunities in these areas that the Dean is interested in positioning the school to obtain these funds.	<ol style="list-style-type: none"> <li>1. Members agreed that we would review the creation of the center pending more information; mission, goals, ability to sustain funding for faculty/staff.</li> <li>2. On 9/18/12, the Faculty Senate was sent the concept paper and voted in favor of the concept to seek funding and establishment of an Institute for Community and Global Health at EVMS. Copy of concept paper included with member comments.</li> </ol>
Other Items	The members engaged a discussion about the process and procedures for the Senate Nomination Committee. Items such as length of time on the committee, attendance, and role on school wide committees as Faculty Senate Representative were brought up.	A small task group will be formed by Dr. Archer to outline these items and provide guidance on the Senate's Executive leadership process.