Eastern Virginia Medical School
Prescribing Schedule II – IV Drugs
Approved GMEC: February 20, 1997
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The prescription writing privileges of resident physicians/fellows (trainees) practicing with a temporary (training) license within the Commonwealth of Virginia are restricted to patients whose care is provided within the educational program and supervised by a physician faculty member of Eastern Virginia Medical School. Under Virginia Statute, a licensed (training or full) physician must have a physician-patient relationship to prescribe drugs for any individual. Therefore, writing prescriptions for friends or family members, Schedule II-V drugs, who are not under care through their educational program is prohibited.

GME Trainees on Training License

For care of patients within the hospital setting, trainees with temporary (training) licenses will use the DEA number of the health care facility in which they are training, a hyphen, and then an individual identifier (suffix). For trainees entering as of January 1, 2010, the assigned suffix number is the first letter of the last name and the last four digits of the trainee’s employee number. The employee number will be provided by the residency program coordinator/administrator at the beginning of the resident’s tenure at EVMS. Trainees who have entered EVMS prior to July 1, 2010 will continue to use the first letter of the last name and the last four digits of the social security number as the suffix. Please note that the DEA number will change depending on the hospital in which the trainee is training. Virginia State Board of Pharmacy requires that order form show: (1) the prescribing physician’s name printed legibly and in full, (2) The DEA number of the hospital in which the patient is being seen, PLUS (3) the trainee’s five-digit suffix number (Hospital DEA number-XXXXX)

Hospital DEA Number:

To obtain the hospital DEA number, consult the pharmacy of that institution. The trainee’s number is then the Hospital DEA number with a dash (XXXXX-) then the trainee specific suffix number. This will permit temporary prescription-writing privileges in the affiliated hospitals. This number is only valid within the hospital to which the trainee is assigned.
Out-Patient Settings:
For care of patients in the out-patient setting, the DEA number of the affiliated teaching hospital may not be used. Programs will develop program specific policies for prescription writing for GME trainees. Trainees should request a copy of this procedure.

GME Trainees with Permanent Virginia License

Trainees with permanent Virginia license are encouraged to obtain individual DEA numbers. For those with permanent license who do not possess an individual DEA number, the same process for DEA numbers as described for residents on training licenses should be used. Trainees in possession of an individual DEA numbers must use that individual number.

To apply for an individual DEA number, trainees whose home state is Virginia should contact the Virginia State Board of Pharmacy in Richmond, Virginia (804-662-9911) to request a controlled substance number. After this DEA number has been assigned, contact the Drug Enforcement Administration (DEA) in Washington, DC (202-307-7255) to request an application for a personal DEA number. For non-Virginia trainees, contact the Washington DEA office directly.

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