In-State Tuition Eligibility & Appeals Process

I. In-State Tuition Eligibility
Eligibility for Virginia in-state tuition privileges at Eastern Virginia Medical School (EVMS) is guided by §23.74 of the Code of Virginia, which is further defined and discussed in the Domicile Guidelines issued by the State Council of Higher Education for Virginia (SCHEV). To be eligible for in-state status, an individual must demonstrate residence in Virginia and intent to remain in Virginia indefinitely. Unless otherwise set forth in the Domicile Guidelines, after meeting the requirements to establish domicile, prospective students must continue to be domiciled in Virginia for at least 12 months preceding the first day of classes in their respective program to be considered a resident. The primary purpose in moving to Virginia must have been to establish residency: residence or physical presence in Virginia primarily to attend EVMS does not entitle you to in-state tuition rates. All applicants to EVMS who believe they are qualified for Virginia in-state tuition rates must complete an Application for Virginia In-State Tuition Rates. It is the responsibility of the applicant to provide clear and convincing evidence that supports and justifies the claims for in-state tuition eligibility. Evidence may include, but is not limited to, continuous residence for at least one year prior to the date of alleged entitlement; payment or filing of Virginia resident income taxes; a Virginia driver’s license and motor vehicle registration; employment; ownership of real property; voter registration and actual voting in Virginia; military records; sources of financial support; a written offer and acceptance of employment following graduation; and other social or economic ties in Virginia.

II. Determination and Appeals Process

1. Initial Determination.
   a. New Students: Determination of in-state tuition eligibility for prospective new EVMS students is made at the time of application based on information provided by the prospective student on the Application for Virginia In-State Tuition Rates, which is submitted simultaneously with the Application for Admission. Applicants will receive an initial determination letter no later than fifteen (15) business days after EVMS receives the Application for Virginia In-State Tuition Rates and all supporting documentation.

   b. Returning Students: Students admitted and matriculating as out-of-state remain out-of-state for the duration of the program. However, students who have been previously classified as “out-of-state” that have abandoned any previous domicile, have established Virginia Domicile in accordance with SCHEV guidelines, and are able to present clear and convincing evidence to rebut the presumption that they are residing in the State primarily to attend school, may also apply for in-state student status by completing an Supplemental Application for Virginia Domicile. Students will receive an
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initial determination letter no later than fifteen (15) business days after EVMS receives the Supplemental Application and all supporting documentation. Changes in domiciliary status shall only be granted prospectively from the date such application is received.

2. Intermediate Decision. If a prospective or returning student’s application for in-state tuition or change of domicile is denied, such student has the right to appeal the decision. The appeal of the initial determination must be received by EVMS no later than fifteen (15) business days from the date of the initial denial letter and must be accompanied by a Supplemental Application for Virginia Domicile and all supporting documentation. The Supplemental Application will be reviewed by the EVMS In-State Tuition Committee that consists of the following three members: 1) EVMS General Counsel or his/her designee; 2) the Associate Dean for Medical Admissions and Students or his/her designee; and 3) the Vice Provost for Planning and Health Professions or his/her designee. The Committee will review all information and notify the student of the decision, in writing, within fifteen (15) business days from the time all supporting materials are received.

3. Final Administrative Review. If the student’s application for in-state status is denied at the intermediate level, the student may appeal the decision to the Dean and Provost of EVMS for final administrative review. The final appeal must be in writing and submitted to the Office of the Dean no later than fifteen (15) days from the date of the intermediate determination letter. The Dean will render a decision, in writing, to the student within thirty (30) days from the date the appeal and all supporting documentation, if requested, is received.