



EASTERN VIRGINIA
MEDICAL SCHOOL

EASTERN VIRGINIA MEDICAL SCHOOL
OFFICE OF ADMISSIONS
700 W. OLNEY ROAD
NORFOLK, VIRGINIA 23507-1607

Phone: (757) 446-5812

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Domiciliary Status Determination Assistance Brief

- 1) Application for in-state domiciliary status is made at the time of application to EVMS when the student completes the domicile determination form. The student will be informed by mail of the initial decision.
- 2) A student who is determined to be ineligible for in-state tuition status at the supplemental application stage and who desires to appeal the determination, must appeal in writing to the Associate Dean for Student Affairs, EVMS. The Provost of MCHR is considered the final level of administrative review.

To obtain further information concerning the domicile review process, please contact the Office of Admissions, Eastern Virginia Medical School, 700 W. Olney Road, Norfolk, VA 23507-1607.

SUMMARY

Summarized below are the guidelines used in determining Virginia in-state domiciliary status at the Eastern Virginia Medical School. It cannot be, nor is it intended to be, a complete guide to determining domicile status, but it does briefly outline the requirements and guidelines. Copies of the guidelines issued by Eastern Virginia Medical School are available at the reserve desk of the school's library and in the Office of Admissions.

In order to become eligible for in-state tuition, an independent student shall establish by clear and convincing evidence that for a period of at least one year immediately prior to the date of the alleged entitlement he/she was domiciled in Virginia and had abandoned any previous domicile, if such existed.

In order to become eligible for in-state tuition, *a dependent student or unemancipated minor* shall establish by clear and convincing evidence that for a period of at least one year prior to the date of the alleged entitlement, the person through which he/she claims eligibility was domiciled in Virginia and had abandoned any previous domicile, if such existed.

In determining **domiciliary intent**, all of the following applicable factors shall be considered: continuous residence for at least one year prior to the date of alleged entitlement, state to which income taxes are filed or paid, driver's license, motor vehicle registration, voter registration and recent voting history, employment, property ownership, sources of financial support, location of checking or passbook savings accounts, and other social or economic relationships with Virginia and other jurisdictions. Domiciliary status shall not ordinarily be conferred by the performance of acts which are auxiliary to fulfilling education objectives or are required or routinely performed by temporary residents of Virginia. **MERE PHYSICAL PRESENCE OR RESIDENCE PRIMARILY FOR EDUCATIONAL PURPOSES SHALL NOT CONFER DOMICILIARY STATUS.**



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In-State Tuition Rate Determination Form

This form must be completed to apply for in-state tuition rates pursuant to the Domicile Guidelines for EVMS/MCHR. All questions must be answered. Supporting documents and additional information must be attached as indicated. Applications must be completed prior to January 1 of the year for which Virginia domicile is being requested.

1. Name of Applicant _____ 2. Social Security Number _____

3. Date of Birth ___/___/___ 4. Citizenship: U.S. Non-U.S. If non-U.S, give visa type _____ Date of issue _____

5. How long have you lived in Virginia? _____

6. Where have you lived for the past two years? List current address first: From (mo/yr) To (mo/yr) Street Address City State Zip

7. Do your parents or legal guardian(s) provide over half of your financial support or claim you as a tax dependent? Yes No (If yes, please submit the first page of your parent's federal tax form showing you were claimed as a dependent.)

8. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? Yes No If yes, which state? _____

9. For at least one year prior to the fall semester, will you have: a. filed a tax return or paid income taxes to Virginia on all earned income? Yes No b. been a registered voter in Virginia? Date of registration ___/___/___ Yes No c. held a valid Virginia driver's license? Date of issue ___/___/___ Yes No

10. Do you own or operate a motor vehicle? If yes, in which state is it registered? _____ Yes No

11. Do you own and occupy real property in Hampton Roads? Yes No

12. Are you or any member of your immediate family presently in the military? IF NO, GO TO QUESTION 13. Yes No If yes, check: self spouse parent/legal guardian

a. Will Virginia income taxes have been paid on all military income for one year prior to the term in which you will enroll? (If yes, please attach Virginia tax forms.) Yes No

b. If your spouse is in the military, will you have resided in Virginia, been employed, earned \$10,300 and and paid income taxes to Virginia for at least one year prior to the term in which you will enroll? (If yes, please attach Virginia tax forms.) Yes No

c. If the answers to A and B are no, please indicate the date your military spouse was stationed in an established residence in Virginia pursuant to military orders: Date: ___/___/___ (Attach copy of the military orders or other official military document.)

13. Answer this question only if you live outside Virginia but work in Virginia: Will you have lived outside Virginia, worked in Virginia, earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which you will enroll? Yes No

Documentation MUST be provided for questions 9, 10, and 11. Also provide documentation for question 8 if you filed Virginia state taxes.

I certify under penalty of disciplinary action that the information I have provided is true.

Signature of Applicant

Date